



PHILIPPINE PEDIATRIC SOCIETY, INC.

CONSTITUTION

CHAPTER I

PREAMBLE

We, the members of the Philippine Pediatric Society, Inc. having been called to face the challenges of the times, (and to prepare ourselves the utmost,) invoke the aid of (the) **GOD** Almighty (to whom our country with its history and culture belongs) **AND** recognizing **THAT** children **ARE OUR COUNTRY'S** (as the) most vulnerable yet (a perpetual) **VALUABLE** legacy (to our country and to the future generations of Filipinos,) and firmly believing that ensuring a healthy and meaningful life for (every child) **ALL CHILDREN** is (a promise for us to keep and a) **THEIR** right, (of every child to have and to hold, we) hereby declare and promulgate this constitution.

Article I – NAME OF ORGANIZATION

The name of the organization shall be (the) Philippine Pediatric Society, Inc.

Article II - MISSION

As an organization of physicians who care for infants, children, and adolescents, the Philippine Pediatric Society, Inc. pledges to:

- provide leadership in training(, teaching) and research (, and)
- **SERVE AS** experts(ise) in clinical and community aspects of child health
- ensure an environment for child survival, development, safety and protection
- be responsive to continuing problems and changing priorities of the times
- protect the interest and well-being of its members
- treat all persons with dignity, honesty and respect according to accepted **PROFESSIONAL AND** ethical standards stipulated in the Code of Ethics of **THE SOCIETY AND THE** Philippine Medical Association, **AND**
- be a wise and diligent steward of **ENTRUSTED** funds (entrusted to it)

Article III - OFFICE

The office of the Society shall be at **52 KALAYAAN AVENUE, BARANGAY MALAYA, DILIMAN** (32 Misamis St., Bago-Bantay,) Quezon City, **PHILIPPINES**. (or any location duly designated by the Board of Trustees.)

Article IV – TERM

That the term for which the said corporation is to exist shall be fifty (50) years from and after the date of incorporation which is June 30, 1959 and may be renewed for another fifty (50) years there after.

Article V - INCORPORATORS

Section 1 – The Incorporators

The name, nationalities and residence of the incorporators of the said Corporation are as follows:

Name	Nationality	Residence
Dr. Florencio N.Quintos	Filipino	40 Espana Ext. Q.C.
Dr. Felix A. Estrada	Filipino	20 Lt. Artiaga, San Juan
Dr. Lino ED Lim	Filipino	1427 San Andres, Manila
Dr. Renato Ma. Guerrero	Filipino	94 Maryland, Cubao, QC
Dr. Fe del Mundo	Filipino	34 Kitanlad, Q.C.
Dr. Moises B. Abad	Filipino	1216 Oroqueta, Manila
Dr. Albino Ocampo	Filipino	1554 Herran, Paco, Manila

Article VI – MANAGEMENT

THE SOCIETY SHALL BE MANAGED BY A Board of Trustees (**BOT**), consisting of eleven (11) duly elected **PPS** Fellows. (shall manage the Society.)

Article VII - FUNDS

The annual dues and special assessments of the members shall constitute the funds of the society. Funds may also be raised by voluntary contributions and other sources as may be determined by the (Board of Trustees) **BOT**.

Article VIII - SPECIALTY BOARD (SB)

Section 1 – The (Specialty Board) **SB** shall consist of nineteen (19) Fellows of the Society

Section 2 – The **SB** (Board) shall be given the autonomous power to promulgate rules governing certification, **RECERTIFICATION**, reclassification (recertification) and reinstatement of members.

Section 3 – The **SB** (Board) shall recognize the certifications issued by the different **PPS ACCREDITED** subspecialty boards of pediatrics. (pursuant to the mandate of the Philippine Medical Association.)

Article IX – HOSPITAL ACCREDITATION BOARD (HAB)

Section 1 – (There shall be a) **THE** (Hospital Accreditation Board) **HAB SHALL CONSIST OF** (composed of no less than) fifteen (15) Fellows of the Society

Section 2 – (Its) **THE HAB** (function is to) **SHALL** accredit hospitals for pediatric residency training and services according to the standards set. (and approved by the same Board).

SECTION 3 – The **HAB** shall approve the recommendation of the subspecialty societies in the accreditation of a fellowship training program based on the criteria set by their **RESPECTIVE** subspecialty boards

Article X - ORGANIZATION OF CHAPTERS

Section 1 – Chapters shall be organized, (patterned after) **GUIDED BY** the regional divisions of the Department of Health. These chapters shall be governed (and guided) by the constitution and by-laws of the National Society. Whenever necessary, a new chapter may be organized in the same region provided the existing chapter agrees to it.

Section 2 – Membership in regional chapters shall be governed by membership requirements of the National Society.

Section 3. - A minimum number of twenty (20) members shall be required for the organization of a chapter.

Article XI – SEAL

The Society has its own official seal. It is round in form. On the right is a woman (dressed) in Filipino national (costume) **DRESS** carrying (a baby) **AN INFANT**. On the left is a fluted column which serves as a background for a caduceus staff and acorn. At the lower portion is a **MAP** of the Philippines. Around are the words “Philippine Pediatric Society, Inc. 1947.” The letters and year are maroon which is the official color on a white background.

Article XII – FISCAL YEAR

The fiscal year of the Society shall commence on the first day of June and end on the last day of May of each year.

PHILIPPINE PEDIATRIC SOCIETY, INC.

CHAPTER 2

BY-LAWS

ARTICLE 1 - MEMBERSHIP

Section 1 – Qualifications

Membership in this Society shall be open to physicians licensed to practice in the Philippines after they have met all the requirements set by the (Specialty Board) **SB**.

Members are classified as follows:

1.1 Regular

1.1.1 Diplomat

i. A GRADUATE OF MEDICINE LICENSED TO PRACTICE IN THE PHILIPPINES WHO HAS COMPLETED RESIDENCY TRAINING IN A PPS ACCREDITED HOSPITAL AND HAS PASSED THE WRITTEN AND ORAL SB EXAMINATIONS

ii A CERTIFIED FELLOW OF AN INTERNATIONALLY RECOGNIZED PEDIATRIC SPECIALTY BOARD WHO IS LICENSED TO PRACTICE IN THE PHILIPPINES AND HAS PASSED THE ORAL SB EXAMINATION.

1.1.2 Fellow – one who had five (5) years pediatric practice as a Diplomat of the Society plus a senior authorship of a prospective or retrospective research paper or one who had 10 years of pediatric practice as Diplomat in good standing

(1.1.2) Diplomat – one who has met the requirements set by Specialty Board.)

1.1.3 Emeritus Fellow– A Fellow who is at least sixty five (65) years old and in good standing for the past twenty (20) years as Fellow

1.1.4 Active and Associate Member – no new member shall be accepted in this category.

1.2 Special Categories

1.2.1 Honorary Fellow - A full professor of international prestige, a Fellow of (the American Academy of Pediatrics; or certified by other) **AN** internationally recognized pediatric specialty board (s or its equivalent) **AND HAS CONTRIBUTED TO THE PROFESSIONAL ADVANCEMENT OF THE PPS UPON THE RECOMMENDATION OF THE SB AND APPROVED BY THE BOT.**

1.2.2 Affiliate Fellow – a non pediatrician who is a certified Fellow or its highest equivalent in a specialty and (who) had at least two (2) years training in a specialty related to pediatrics, (He/she shall be) invited by **A PPS FELLOW AND RECOMMENDED BY THE SB TO THE BOT FOR APPROVAL, PROVIDED DUES ARE PAID YEARLY.** (the Board of Trustees upon recommendation of the Specialty Board.)

1.2.3 Non-Resident Diplomat – A Foreign graduate without license to practice in the Philippines who has **COMPLETED** (undergone) residency training in a PPS accredited hospital (under the direct supervision of licensed pediatric trainors and has passed the written and oral specialty board examinations for Diplomat and all other requirements set by the PPS Specialty Board.) **AND CERTIFIED AS DIPLOMATE BY THE SB.**

1.2.4 **Corresponding Member** – A member (of good standing) who resides abroad and (expresses his/her) desires to continue (his/her) membership, **provided (he/she continues to pay) (his/her) annual dues are paid.**

Section 2 – Duties OF MEMBERS

- 2.1 Shall pay annual dues and other assessments not later than the first day of scientific activities of the annual convention. **THE EMERITUS AND HONORARY FELLOWS, PAST NATIONAL PRESIDENTS AND INCUMBENT MEMBERS OF THE BOT SHALL BE EXEMPTED FROM PAYING THE DUES.**
- 2.2 **SHALL ATTEND ANNUAL CONVENTIONS INCLUDING BUSINESS MEETINGS AND REGISTER FOR THE ANNUAL CONVENTION, AS PRESCRIBED BY SEC, BEFORE NOON OF THE FIRST DAY OF SCIENTIFIC ACTIVITIES TO BE ABLE TO VOTE.**
- 2.3 Shall attend scientific meetings accredited by the Society with a minimum of twenty five (25) Continuing Pediatric Education (CPE) Units per year, **50% OF WHICH SHALL BE FROM THE PPS SCIENTIFIC MEETINGS ASIDE FROM** (in addition to) the annual convention. **CHAPTER MEMBERS SHALL OBTAIN 50% OF UNITS FROM** (at least five units of which shall be earned through the) **THEIR OWN** scientific meetings. (of the chapter for those outside the national capital region (NCR).)
- (Shall register for the annual convention, as prescribed by SEC, before noon of the first day of scientific activities to be able to vote.)
- 2.4 **SHALL REPORT TO THE BOT ANY VIOLATION OF ANY PROVISION OF THE PPS AND PMA CODES OF ETHICS.**
- 2.5 (For)PPS chapter members shall attend their annual (chapter) business meeting

Section 3. (Definition) MEMBERS of Good Standing

- 3.1 A member **WHO FULFILLS THE DUTIES AS STATED IN ARTICLE 1 SECTION 2** is considered in good standing. (if he/she complies with the first 3 duties as stated in Article I Section 2.)
- 3.2 Failure to comply with these duties for three (3) consecutive years shall cause forfeiture of membership after due process.
- 3.3 (For) PPS chapter members **WHO FAIL TO ATTEND** (failure to comply with attendance in) annual chapter business meetings for three (3) consecutive years shall (cause forfeiture of) **LOSE** membership after due process upon recommendation of the PPS chapter and approval of the PPS (Board of Trustees) **BOT**.
- 3.4 (Any) A member who engages in any activity inimical to the interest of the society (may) **SHALL** be given sanctions ranging from reprimand, suspension, (or expulsion) with loss of benefits, privileges, **AND FINALLY EXPULSION** of membership after due process.

Section 4 – Leave of Absence

- 4.1 A member shall notify the Society in writing of (his/her) intent and duration of absence for at least a year **(of a year or more.) AND CONTINUE PAYING MEMBERSHIP DUES**
- (4.2 He/she shall continue paying membership dues)

Section 5 – Privileges of Members

- 5.1 Reduced annual convention fees
- 5.2 Right to vote and be voted upon in accordance with the Election Code
- 5.3 **CERTIFICATION AS PEDIATRIC SPECIALIST UPON REQUEST**
- 5.4 Access to continuing pediatric education activities of the Society including international conferences
- 5.5 Avail of funds from the Society to conduct research
- 5.6 **FREE SUBSCRIPTION** (Receive copies of) **TO** the PPS Journal of Pediatrics **AND** newsletters (and other publications at cost)
- 5.7 Use of the PPS Library **INCLUDING AUDIOVISUAL FACILITIES**
- 5.8 **MUTUAL AID BENEFITS FOR MEMBERS OF GOOD STANDING FOR THE PAST TEN (10) YEARS SUBJECT TO THE AVAILABILITY OF FUNDS FOR** serious major illness, disability and death benefits

ARTICLE II – BOARD OF TRUSTEES (BOT)

Section 1 – The (Board of Trustees) **BOT** shall consist of eleven (11) Fellows (of the Society) **IN GOOD STANDING FOR AT LEAST 5 YEARS**. Three (3) members, one each representing Luzon, Visayas and Mindanao, all Past Chapter Presidents who shall be chosen from nominees of their respective region and together with the eight (8) members shall be elected during the annual meeting of the Society in accordance with the Election Code of the Philippine Pediatric Society, Inc. Induction of the (Board of Trustees) **BOT** shall be on the day the Annual Convention ends.

Section 2 – The members of the (Board of Trustees) **BOT** shall not receive any remuneration. The travel fare and accommodation of the chapter representatives to attend regular meetings and other official functions shall be reimbursed upon presentation of their corresponding receipts. The chapter representative shall serve for (only) two consecutive years **ONLY WITHOUT REELECTION**.

Section 3 – A majority of the total number of Trustees shall constitute a quorum to transact business and validly approve a corporate act within competence of said Board.

Section 4 – Duties of the members of the (Board of Trustees) **BOT**:

- 4.1 Attend **ALL** (the) monthly Board meetings, (and) special meetings called by the President and other PPS activities. (or) Upon **THE** request of at least (two) **THREE (3)** members of the **BOT** (Board of Trustees), **SPECIAL MEETINGS SHALL BE CALLED**.
- 4.2 Approve a yearly program of activities of the Society
- 4.3 Approve upon recommendation of the President the appointment of Council Directors, Chairs of Standing Committees and others not as yet provided for
- 4.4 **Review**, assess and approve activities, projects and services
- 4.5 Monitor and evaluate PPS financed researches and publications
- 4.6 **APPROVE** (audit) the monthly financial report **AND THE ANNUAL AUDITED REPORT** of the Treasurer (and follow-up the supervision of the properties of the society)
- 4.7 **APPROVE THE ANNUAL BUDGET PREPARED BY THE TREASURER**
- 4.8 Approve the certification, **RECERTIFICATION**, reclassification, (recertification), and reinstatement of members upon recommendation of the (Specialty Board) **SB**
- 4.9 Decide on problems that may emanate from membership status per Article I of By-Laws
- 4.10 Approve accreditation of hospitals per recommendation of the (Hospital Accreditation Board) **HAB**
- 4.11 Fill vacancies **ad interim** in any of the elective and appointive officers
- 4.12 Submit to the Society an Annual Report, its business meeting proceedings and transactions including the financial report.
- 4.13 Make a stand/resolution on issues concerning the Society
- 4.14 **FOLLOW-UP THE SUPERVISION OF THE PROPERTIES OF THE SOCIETY**
- 4.15 **ADDITIONAL DUTIES OF THE CHAPTER REPRESENTATIVES**

(Section 5 – Duties of the chapter representatives)

- i. **Render** regular report of activities and concerns of their chapters in their area of responsibility
 - ii (be responsible for transmission and dissemination of) **TRANSMIT AND DISSEMINATE** (of) all business matters discussed in the Board to their chapters **BY CONDUCTING BI-MONTHLY MEETINGS WITH CHAPTER OFFICERS**
 - iii **Perform** such other duties as designated by the (Board of Trustees) **BOT**
- (5.4 serve for only two (2) consecutive years.)

ARTICLE III – NATIONAL OFFICERS

Section 1 – The elected trustees immediately after their election shall meet and elect from among themselves the officers which consist of the President, Vice President, Secretary and Treasurer.

Upon the recommendation of the President, the Assistant Secretary and Assistant Treasurer are appointed by the (Board of Trustees) **BOT** from among Fellows of the Society as ex-officio members.

Section 2 – The officers of the Society shall serve for a term of one (1) year until their successors have been elected and installed. The President may be re elected only once or hold office for not more than two (2) consecutive years.

Section 3 – Duties (of Officers)

- 3.1 The President shall preside at all general meetings of the Society and of the **BOT** (Board of Trustees) and perform such other duties not specified in these By-Laws, as tradition and parliamentary **USAGE REQUIRE**.
- 3.2 The Vice-President shall perform the duties and functions ordinarily attached to his office. In the event a vacancy occurs in the Presidency due to physical incapacity, resignation, or death, the Vice-President assumes the Presidency until a successor has been duly elected and installed.
- 3.3 The Secretary shall:
 - 3.3.1 Supervise the Secretariat
 - 3.3.2 Issue the program of meetings as approved by the (Board of Trustees) **BOT**.
 - 3.3.3 Record and keep the minutes of the proceedings
 - 3.3.4 Be custodian of all records and papers submitted to the Society
 - 3.3.5 Render an annual report of all activities including the updated status of members.
 - 3.3.6 Attend to the scientific meetings or delegate this to the Assistant Secretary
 - 3.3.7 Submit to the SEC updated reports of: roster of officers, membership, amendments, attendance, and minutes of the business meeting
- 3.4 The **ASSISTANT** Secretary shall (be) assist(ed by the Assistant) **THE** Secretary
- 3.5 The Treasurer shall:
 - 3.5.1 Supervise the accounting staff
 - 3.5.2 Be bonded in such amount as may be fixed by the BOT
 - 3.5.3 Deposit **TO THE BANK** (in the name of the Society) all monies received (in the bank authorized) **FOR PLACEMENT** by the (Board of Trustees) **BOT**
 - 3.5.4 Disburse funds in accordance with duly authorized vouchers and checks signed by any two (2) of the official signatories
 - 3.5.5 Report all financial activities giving detailed statement of funds
 - 3.5.6 Be custodian of all financial documents **AND PROPERTIES** of the Society
 - 3.5.7 Perform other duties the BOT may assign.
- 3.6 The **ASSISTANT** Treasurer shall (be) assist(ed by the Assistant) **THE TREASURER**

ARTICLE IV – THE ADVISORY BOARD

SECTION 1 - The Advisory Board shall be composed of all Past Presidents. This board shall choose from amongst themselves, a chair and a co-chair who shall serve for a period of two (2) years. The President and Secretary shall sit as ex-officio members.

SECTION 2 – FUNCTIONS

- 2.1 Act(s) as consultant(s) on matters that are controversial, difficult, or delicate based on the assessment by the (Board of Trustees,) **BOT**.
- 2.2 Participate(s) actively in making decisions on issues that may threaten the integrity and being of the Society.
- 2.3 (Recommends thirteen (13) Fellows as) **GUIDE THE PRESIDENT IN CHOOSING THE MEMBERS OF THE (SPECIALTY BOARD) SB AND THE HAB**

(Recommends four (4) Fellows as members of Hospital Accreditation Board with a tenure of 4,3,2,1 years respectively.)

ARTICLE V – MEETING OF MEMBERS

Section 1 – There shall be an annual meeting of the members to be held not later than June, at which time the (Board of Trustees) **BOT** shall be elected. The exact date of the annual meeting shall be decided by the **BOT** (Board of Trustees) and written notice shall be sent to all members at least sixty (60) days before the date of said meeting.

Section 2 – The agenda of the annual meeting shall be:

1. Call to order by the President
2. Roll call & declaration of quorum
3. Adoption of agenda
4. Reading **AND APPROVAL** of the minutes of last meeting (and approval of the acts done by the previous board)
5. **MATTERS ARISING FROM THE MINUTES**
6. Report of the different Committees/Council Directors
7. Report of the Secretary
8. Report of the Treasurer
9. Report of the (Board of Trustees) **BOT** by the President
10. Unfinished and new business matters
11. Adjournment

Section 3 – Annual Chapter Presidents' Meeting with the (Board of Trustees) **BOT** – All Chapter Presidents including their secretaries or designated representatives shall attend this meeting called by the National President, prior to the annual convention. They shall be notified by the National Secretary not later than 60 days prior to a date and time set by the Board.

ARTICLE VI – FUNDS AND EXPENSES

The annual dues and special assessments of the members shall constitute the funds of the Society. Funds may also be raised through voluntary contributions and other sources as may be determined by the **BOT**. (Board of Trustees.) All appropriations of funds above ten thousand pesos (P10,000.00) shall be approved by the **BOT** (Board of Trustees) **AND THOSE ABOVE FIVE HUNDRED THOUSAND PESOS (P500,000.00) SHALL BE APPROVED BY THE ADVISORY BOARD**. All disbursements shall be made in checks signed by two (2) of the official signatories. Financial documents and contracts shall be signed by the President, Treasurer and Secretary. All donations shall be kept and be administered within the Society.

ARTICLE VII – MEDICAL ETHICS

Section 1 – The Codes of (Medical) Ethics of the **SOCIETY AND THE PMA** (Philippine Medical Association and its amendments) shall govern the conduct of the members. (of the Society.)

Section 2 – **ALL PPS MEMBERS, ESPECIALLY NATIONAL/CHAPTER OFFICERS SHALL MONITOR AND REPORT NON-ADHERENCE OF PHYSICIANS TO THE CODES OF ETHICS. THE VIOLATIONS SHALL BE REPORTED TO THE PPS COMMITTEE ON ETHICS WHO SHALL DELIBERATE ON THE ALLEGED VIOLATION, AND IF PROVEN, RECOMMEND THE APPROPRIATE SANCTION, SUCH AS** (Any member shall be) reprimand(ed), **SUSPENSION**(ded) or **EXPULSION** (expelled for violation of the Code of the Medical Profession in the Philippines and its amendments,) **FROM THE PPS**, (as recommended by the Committee on Medical Ethics and) (approved by) **TO** the (Board of Trustees) **BOT** at a special meeting called for that purpose.

Section 3 – **ANY PHYSICIAN FOUND TO HAVE VIOLATED THE PPS AND/OR PMA CODES OF ETHICS SHALL BE REFERRED TO THE COMMISSION ON ETHICS OF THE PMA WHO IN TURN SHALL REPORT TO THE BOARD OF MEDICINE FOR PROPER SANCTION.**

ARTICLE VIII – ORGANIZATION OF CHAPTERS

Section 1 – Chapters shall be organized, (patterned after) **GUIDED BY** the regional division of the Department of Health. These chapters shall be governed (and guided) by the Constitution and By-laws of the National Society. Whenever necessary a new chapter may be organized in the same region subject to the approval of the existing chapter. The officers of the chapters shall be elected within thirty (30) days prior to the Annual Convention; the election results forwarded to the national secretariat within ten (10) days. Induction of chapter presidents shall be on the day the newly elected National (Board of Trustees) **BOT** and officers are inducted.

Section 2 – Membership in regional chapters shall be governed by membership requirements of PPS, Inc.

Section 3 – A minimum number of twenty (20) members shall be required for the organization of a chapter

Section 4 – Duties of Chapter Presidents:

- 4.1 Attend the annual Chapter Presidents' meeting
- 4.2 Report chapter activities not later than end of September and submit another report by the end of February
- 4.3 Conduct and initiate regular scientific meetings
- 4.4 Carry out projects as programmed by the National Society
- 4.5 Encourage or initiate research activities and other projects
- 4.6 Submit roster of members to national society
- 4.7 Remit 70% of the annual membership dues to the National Society

ARTICLE IX – SPECIALTY BOARD (SB)

Section 1. The (Specialty Board) **SB** shall consist of nineteen (19) Fellows of the Society in good standing for at least five (5) years.

- 1.1 President as Chairman
- 1.2 **Incumbent Secretary of the Society as ex-officio secretary**
- 1.3 **Members:**
 - 1.3.1 (The) Heads of the Department of Pediatrics of the first five (5) recognized medical schools in Metro Manila (**UST, UP, MCU, FEU, UE**)
 - 1.3.2 Thirteen (13) Fellows **APPOINTED BY THE PRESIDENT AND RECOMMENDED BY THE ADVISORY BOARD WITH ANY OF THE** (who shall meet the) following requirements:
 - i. A past president of the Society
 - ii. A previous member of the (Specialty Board) **SB**
 - iii **A CURRENT OR PAST CHAIR OF A DEPARTMENT OF PEDIATRICS WITH LEVEL IV ACCREDITED RESIDENCY TRAINING PROGRAM AND A** holder of an academic rank of Associate Professor or higher in a recognized medical school. (and current or past Chair of Department of Pediatrics with Phase III accredited training program.)
 - iiii A holder of an academic rank of Professor of Pediatrics in a recognized medical school and a member of the active staff of Department of Pediatrics with **LEVEL IV** (Phase III) accredited **RESIDENCY** training program.
- 1.4 When deemed necessary, the President shall deputize past (specialty board) **SB** members to give oral examinations.

(The incumbent Secretary of the Society shall act as Secretary of the Specialty Board without voting power)
- 1.5 The members shall not receive remuneration.
- 1.6 **THE MEMBERS SHALL NOT BE INVOLVED IN REVIEW CLASSES OF ANY INSTITUTION FOR THE PPS SB EXAMINATION.**

Section 2 – Functions: (The functions of the Board are as follows:)

- 2.1 General Functions:
 - 2.1.1 To encourage the study, improve the practice and elevate the standards of **NEONATAL, INFANT, CHILD AND ADOLESCENT CARE.** (Pediatrics)
 - 2.1.2 To issue certification or other equivalent recognition of special knowledge in Pediatrics to duly licensed **AND QUALIFIED** physicians
 - 2.1.3 **ALL CERTIFICATES ISSUED BY THE SUBSPECIALTY BOARDS SHALL BE SIGNED BY THE PPS - SB CHAIR**

- 2.2 Specific Functions:
 - 2.1.1 To establish standards by which the competence of a physician to practice Pediatric **MEDICINE SHALL** (may) be determined
 - 2.1.2 To give certifying and recertifying examinations for Diplomates **AND FELLOWS**
 - 2.1.3 To have the sole authority to promulgate the requirements for certification, (reclassification,) recertification, **RECLASSIFICATION**, and reinstatement of members (with approval of) **DULY NOTED BY THE BOT.** (Board of Trustees.) The (Specialty Board) **SB** reserves the right to reject any applicant and such action is final
 - 2.1.4 To recognize, coordinate **AND REGULATE** with subspecialty boards **OF SUBSPECIALTY SOCIETIES** (thru the Council on Subspecialties.)

SECTION 3 - SB FUND

FEES COLLECTED FROM THE APPLICANTS OF THE 2 SB EXAMINATIONS YEARLY

Section 4 – The **SB** (Specialty Board) shall meet for certification twice a year, the first before the annual convention and the second in October. There shall be no special or emergency meeting for certification. The meeting shall be held in a place which the presiding officer may designate **AND THE** expenses (incurred) shall be paid from the (Specialty Board) **SB** funds.

(Section 4 –) In the absence of the Chair(man) during the meeting, an acting Chair shall be chosen (by the Board from) among its members **PRESENT.**

Section 5 – APPLICATION FOR MEMBERSHIP

- 5.1.** The candidate for Diplomate, Fellows and special categories shall submit to the Secretary of the Society a duly-accomplished application form **AND LETTER OF INTENT** with all the supporting papers by February 28 **OR** (and) September 30 of each year. These shall be the reference dates for the duration of training and years of practice.
- 5.2** All **DULY ACCOMPLISHED** application **FORMS WITH ALL SUPPORTING DOCUMENTS FILED ON TIME**, (before any regular meeting) shall be **EQUALLY DISTRIBUTED BY THE SECRETARY TO THE MEMBERS OF THE SB AND DELIBERATED ON TWO (2) WEEKS BEFORE THE EXAMINATION.** (submitted for consideration. Two weeks before the meeting, the Secretary shall distribute copies of the applications to all the members of the Board for study.)
- 5.3** Upon (the) request of a member of the **SB** (Specialty Board), decision for certification, recertification, **RECLASSIFICATION** and reinstatement **OF ANY APPLICANT** may be postponed **TO THE NEXT REGULAR MEETING** for further deliberation. (at the next regular meeting.)
- 5.4 IT SHALL BE THE RESPONSIBILITY OF THE CANDIDATE TO FOLLOW-UP THE STATUS OF THE APPLICATION.**
- 5.5 UPON COMPLETION OF ALL REQUIREMENTS FOR DIPLOMATE** (including written and oral exams) **OR FOR RECLASSIFICATION TO FELLOW, A CERTIFICATE SHALL BE ISSUED ONLY AFTER THE DIPLOMATE OR FELLOW TAKES OATH UNDER AN OFFICIALLY DESIGNATED INDUCTING OFFICER AT A DESIGNATED TIME AND PLACE. THE EFFECTIVITY OF THE DIPLOMATE OR FELLOW STATUS COMMENCES AT THE DATE SIGNIFIED IN THE CERTIFICATE.**

SECTION 6 – Diplomates certified after December 31, 2004 shall take recertification examination every five (5) years in accordance with the policies set by the (specialty board) **SB**. The examination shall be prepared **AND CONDUCTED** by the **SB**. (specialty board who shall oversee the conduct of the recertification.)

ARTICLE X – HOSPITAL ACCREDITATION BOARD (HAB)

Section 1. The members of the (Hospital Accreditation Board) **HAB** shall consist of (no less than) fifteen (15) Fellows of the Society **IN GOOD STANDING FOR AT LEAST FIVE (5) YEARS.**

- 1.1 President – as Chair
- 1.2 Vice President - **AS CO-CHAIR**
- 1.3 Immediate Past President
- 1.4 The following members shall be appointed by the President and approved by the (Board of Trustees) **BOT**
 - 1.4.1 Four (4) members from the **SB** (Specialty Board)
 - 1.4.2 Four (4) Past Presidents with a tenure of one year, and

- 1.4.3 Four (4) appointees with a tenure of 4,3,2,1 years respectively as recommended by the Advisory Board
- 1.5 The Board Secretary, (an ex-officio member) is a Fellow appointed by the President and approved by the (Board of Trustees) **BOT** with a term of two (2) years.
- 1.6 The Assistant Secretary of the **BOT** (Board of Trustees) assists the Board Secretary
- 1.7 **WHEN DEEMED NECESSARY, THE** President shall **APPOINT** (create) a hospital accreditation team to assist the (Hospital Accreditation Board) **HAB**. The members of the Hospital Accreditation team shall consist of Fellows who shall meet any of the following requirements:
 - 1.7.1 A past (PPS) president
 - 1.7.2 A previous member of the (Hospital Accreditation Board) **HAB**
 - 1.7.3 A current or past PPS chapter president
 - 1.7.4 A current or past chairman of department of pediatrics with at least (Phase IIA/B accreditation) Level II (in the new classification)

Section 2 – The functions of the Board are as follows:

- 2.1 General Functions: **THE SOLE AUTHORITY TO**
 - 2.1.1 (To have the sole authority to) Promulgate the **CORE CURRICULUM** requirements for residency training program in coordination with the (Specialty Board) **SB AND NOTED BY THE BOT** (with the approval of the Board of Trustees.)
 - 2.1.2 (To) **Recognize and coordinate subspecialty fellowship training programs with the respective subspecialty societies AND NOTED BY THE BOT**
- 2.2 Specific Functions:
 - 2.2.1 (To) **Accredit hospitals for pediatric residency training and service according to the standards set by the HAB. (Board). THE HAB RESERVES THE RIGHT TO DISAPPROVE ANY APPLICANT.**
 - 2.2.2 (To) **Coordinate with the Council on Subspecialties and Sections through (their) THE RESPECTIVE boards to ensure maintenance of high standards of training and service**

SECTION 3 – HAB FUND

FEEs PAID BY INSTITUTIONS TO PPS UPON SUBMISSION OF APPLICATION FOR ACCREDITATION/RE-ACCREDITATION OR RECLASSIFICATION

ARTICLE XI – ICP FUND REVIEW BOARD

Section 1 – The 17th International Congress of Pediatrics Fund Review Board shall be composed of the last seven (7) past presidents of the Philippine Pediatric Society, Inc..

This Board shall choose the Chairman from amongst themselves according to the Society’s existing practice and tradition who shall serve for a period of two years. The PPS President, Treasurer and Secretary shall sit as ex-officio members with the last serving as Secretary.

Section 2. (Functions:) OBJECTIVES:

- 2.1 Formulate guidelines for the disbursements of the ICP Funds with approval of the **BOT** (Board of Trustees)
- 2.2 Review progress reports of (Board of Trustees) **BOT** on projects supported by ICP
- 2.3 Provide funds for maintenance and upgrading of the PPS Building
- 2.4 Provide a special benefit fund to members in good standing **FOR AT LEAST TEN (10) YEARS** with serious illness, disability and in time of death upon approval of the **BOT** (Board of Trustees) subject to the availability of funds.
- 2.5 Study investment possibilities
- 2.6 Audit the quarterly ICP financial report as submitted by the PPS Treasurer
- 2.7 Advise on paper bank placements and deposits of ICP funds

SECTION 3 - ICP FUND

FUNDS GENERATED FROM SPONSORSHIP OF THE 17TH INTERNATIONAL CONGRESS OF PEDIATRICS

ARTICLE XII – RESEARCH FUND REVIEW BOARD (RFRB)

Section 1. Composition: The (Research Fund Review Board) **RFRB** shall be composed of:

1. President as Chair
2. Vice President
3. Secretary
4. Treasurer
5. 3 Past Presidents with a term of 1,2,3 years respectively based on their year of presidency with the most recent serving the full term
6. Incumbent Directors of the Council on Research and Publications

SECTION 2. SOURCE OF FUND

A CERTAIN PERCENTAGE OF THE NET CONVENTION INCOME

Section 3. Objectives

3.1 . PROMOTE AND SUPPORT SCIENTIFIC RESEARCHES IN CHILD HEALTH

3.2 FACILITATE PUBLICATION OF RESEARCHES IN CHILD HEALTH

3.3 Formulate guidelines for funding research project proposals subject to approval by the **BOT** (Board of Trustees Promote scientific researches in child health)

Section 4 – Functions – under the direct supervision of the **BOT**, (board of trustees,) the board shall:

- 4.1 Provide for acquisition, conservation and management of PPS research funds
- 4.2 Approve research project proposals recommended for funding by the research forum
- 4.3 Provide Funding for:
 - 4.3.1 Research Incentive Grants
 - i. Research Professorial Chair
 - ii Faculty Research Grant
 - iii Consultants' Research Grant
 - 4.3.2 Research Assistance Grants
 - i Research Assistance Grant For Residents-in-training
 - ii Research Assistance Grant for Fellows-in-training
 - iii Research Assistance Grant For Regional Chapters
 - \ 4.3.3 Research Grant For Meritorious Researches
- 4.4 Ensure publication and dissemination of results of completed researches funded by RFRB
- 4.5 Submit a quarterly financial report to the (board of trustees) **BOT**

ARTICLE XIII – THE PHILIPPINE JOURNAL OF PEDIATRICS

Section 1 – The Philippine Journal of Pediatrics is the official (quarterly) publication of the (Philippine Pediatric Society) **PPS**, Inc.

Section 2 – The Board of Editors

The Board of Editors shall be appointed by the **BOT** (Board of Trustees and shall meet at least four (4) times a year).

Section 3 – Term of Office

The members of the Board of Editors shall serve for a period of four (4) years without prejudice to reappointment.

Section 4 – The (Board of Trustees) **BOT** shall appoint the Editor in Chief from among the members of the Editorial Board.

Section 5 – Subscription fees – the yearly subscription fee for the Journal of Pediatrics shall be waived for the members of the Society. The subscription rates shall be determined by the Editorial Board subject to the approval of the **BOT** (Board of Trustees).

ARTICLE XIV – PPS COUNCILS

Section 1 – The PPS shall have five (5) councils with different committees as follows:

- 1.1 Council on Administrative Affairs
 - 1.1.1 Committee on Constitution and By-Laws
 - 1.1.2 Committee on Internal Affairs
 - 1.1.3 Committee on Awards
 - 1.1.4 Committee on Elections
 - 1.1.5 Committee on Medical Ethics
 - 1.1.6 Committee on Membership
 - 1.1.7 Committee on Finance
 - 1.1.8 Committee on External Affairs
 - DOH/PMA Activities
 - International Affairs
 - Publicity and Public Relations
 - 1.1.9 Committee on Socio-Cultural Activities and Sports
 - 1.1.10 Committee on Child Health Legislation
 - 1.1.11 Committee on Professional Health Care
 - 1.1.12 Committee on Child Health Informatics

- 1.2 Council on Training and Continuing Pediatric Education
 - 1.2.1 Committee on Annual Convention
 - 1.2.2 Committee on Scientific Meetings
 - (1.2.3 (Committee on Pediatric Training Modules)
 - i. Regional Seminar Module 1
 - ii. Regional Seminar Module 2
 - iii. Regional Seminar Module 3
 - iv. Pediatric Forum
 - v. URBANET/RESYNET
 - vi. Bioethics)
 - (1.2.4 Committee on Regional House Staff Teaching & DOH Residency Training Programs)
 - (1.2.5 Committee on Regional Visiting Professorship)
 - 1.2.3 Committee on PEDIATRIC EDUCATION AND TRAINING**
 - 1.2.4** Committee on Basic and Advanced Life Support and Transport
 - (1.2.7 Committee on Post Residency Fellowship)
 - 1.2.5** Committee on Undergraduate Pediatric Education

- 1.3 Council on Community Service & Child Advocacy Program
 - 1.3.1 Integrated Management of Childhood Illnesses
 - i. Committee on Control of Diarrheal Diseases
 - ii. Committee on Control of Acute Respiratory Infection
 - iii. Committee on Immunization
 - iv. Committee on Growth Monitoring
 - v. Committee on Nutrition and Promotion of Breastfeeding
 - 1.3.2** Committee on (Injury) **ACCIDENT** Prevention, **DISASTER**, Environmental Safety **AND ASSISTANCE**
(Committee on Disaster and Assistance)
(Committee on Rheumatic Fever & Rheumatic Heart Disease)
 - 1.3.3 Committee on Infectious Diseases
 - i. (Dengue Disease
 - ii. Tuberculosis
 - iii. AIDS & Miscellaneous Diseases)
 - 1.3.4 Committee on Family and Community Health Development
 - 1.3.5 Committee on Child Protection
 - 1.3.6 Committee on **PUBLIC** Health Education (includes TV, Print, Radio)
(Committee on Therapeutics & Toxicology)
(Committee on Mainstreaming with Filipino Health Care)
(Committee on Preventive Health Care Services)
 - 1.3.7 Committee on Infant and Pre-School **AND SCHOOL** Health
(Committee on School Health)
(Committee on Adolescent Health)
(Committee on Children with Special Health Needs)
(Committee on Clinical Practice Guidelines)
(Committee on Policy Statements)

1.4 Council on Research & Publications

- 1.4.1 Committee on Research Forum
- 1.4.2 Committee on Research Awards
(Committee on Innovative Technology and Resources)
- 1.4.3 Committee on Registry of Diseases
- 1.4.4 Committee on Publications
 - i. Philippine Journal of Pediatrics
 - ii. PPS Newsletter
 - iii. Handbook on TB
 - iv. Handbook on Infectious Disease
 - v. Clinical Practice Guidelines
 - vi. Policy Statements
 - vii **THERAPEUTICS AND TOXICOLOGY**
 - viii **PREVENTIVE HEALTH CARE SERVICES**
- 1.4.6 Committee on Library and Learning Resources

1.5 Council on Subspecialties and Sections

1.5.1 Composition

- i. President as Chair
- ii. Vice President
- iii. Immediate Past President
- iv. Secretary
- v. President or designated representative of subspecialty society who (shall) **IS A** Fellow and a member of a PPS recognized subspecialty
- vi. Section head who is a PPS Fellow

1.5.2 Functions

- i. Develop policies for the council
- ii. Review and recommend for approval by (Board of Trustees) **BOT** all subspecialty society and section applications
- iii. Define relations with corresponding PPS Committees
- iv. Align programs with the goals and objectives of PPS
- v. Update the PPS (Board of Trustees) **BOT** on the activities of subspecialty societies and sections
- vi. Organize forum for discussion of subspecialty issues
- vii. Recommend recognition and approval of only one (1) organization per subspecialty
- viii. Coordinate with HAB to assure maintenance of high standard of training and service
- ix. Coordinate with the PPS (Specialty Board) **SB**

1.5.3 Subspecialty Society

- i. A subspecialty society shall be composed exclusively of PPS Board certified diplomates, fellows and emeritus fellows of good standing with special expertise in specific areas that will redound to better child health.
- ii. Shall consist of at least seven (7) PPS fellows in good standing to serve as founding officers and members as incorporators
- iii. Members are graduates of formal fellowship training program and board certified
- iv. Shall have formal training program and sub-board for certification
- v. The organization shall have its constitution and by-laws in consonance with those of PPS and shall be duly registered with the Securities and Exchange Commission (SEC)
- vi. Recognized Subspecialties
 - Child Neurology Society of the Philippines (CNSP)
 - Philippine Society of Pediatric Cardiology (PSPC)
 - Pediatric Infectious Diseases Society of the Philippines (PIDSP)
 - Pediatric Nephrology Society of the Philippines (PNSP)
 - Philippine Society of Pediatric Gastroenterology and Nutrition (PSPGN)
 - Philippine Society of Pediatric Metabolism and Endocrinology (PSPME)
 - Philippine Academy of Pediatric Pulmonologists (PAPP)

- Society of Pediatric Critical Care of the Philippines (SPCCP)
- Philippine Society of Pediatric Oncology (PSPO)
- **PHILIPPINE NEWBORN SOCIETY (PNbS)**

- 1.5.4 Affiliate Society
- i. Philippine Society of Pediatric Surgeons (PSPS)
- 1.5.5 Sections –
- i. Section is defined as a group not belonging to any of the existing recognized PPS subspecialty societies with special expertise in areas that will redound to better child health care. (e.g. research, educational programs, etc.)
- ii. Shall consist of at least three (3) PPS certified members
- iii. Head is appointed by the President
- iv. Shall have formal training program and sub-board for certification
- v. Members are graduates of formal fellowship program, board certified by the section and board certified by PPS as diplomate or fellow
- vi. May apply for recognition as subspecialty society upon submission of constitution and by-laws in conformity with PPS, Inc. and approved by SEC
- vii. Functions
- Promote programs that are not covered by any existing PPS Subspecialty Society
 - Adopt policies and guidelines in accordance with PPS goals
 - Coordinate with the PPS (Specialty Board) **SB** the review of sub-board for certification created by the Sections.
- 1.5.6 Recognized Section
- (Section of Neonatology)
 - Section on Allergy & Immunology
 - Section on Clinical Genetics
 - Section of Adolescent Medicine
 - Section on Developmental Pediatrics
 - Section on Ambulatory Pediatrics
 - Section of Hematology

ARTICLE XV – DUES

Section 1. Annual dues shall be assessed from each member, the amount of which shall be determined by the **BOT** (Board of Trustees.)

This includes a year's subscription to the Philippine Journal of Pediatrics. Dues and special assessments shall be payable upon admission to the Society and yearly thereafter. The regional chapters shall remit 70% of the fee collected from each member to the Mother Society.

Section 2. Any member who fails to pay (his/her) dues for a period of three (3) consecutive years shall be dropped from the rolls after due notice. However, (he/she may be reinstated)**REINSTATEMENT IS POSSIBLE** upon recommendation by the (Specialty Board) **SB** and approved by the (Board of Trustees) **BOT** provided all his back dues are paid. No reinstatement of Associate and Active members shall be allowed.

Section 3. The following shall be exempted from the payment of annual dues, annual convention, registration fees of the PPS and all subspecialty societies recognized by the PPS.

1. Honorary Fellows
2. Emeritus Fellows
3. Past **NATIONAL** Presidents
4. **INCUMBENT MEMBERS OF THE BOT**

SECTION 4. Fellows in good standing who reached the age of 65 but do not qualify as Emeritus Fellows shall be exempted from payment of annual dues only.

Section 5. Corresponding members shall pay (US \$100.00) **AN AMOUNT IN DOLLARS (\$) DETERMINED BY THE BOT** annually.

ARTICLE XVI – AMENDMENTS

Section 1 – Any recommended amendment should be submitted to the PPS (Board of Trustees) **BOT** which will forward the same to the Committee on Constitution and By-Laws.

- i. All standing committees shall be reviewed and if with merit presented to the body for re-affirmation, otherwise shall be deleted. This shall be done every two (2) years starting 2004
- ii. Amendments other than standing committees, shall be presented and voted upon every four (4) years starting 2004.

Section 2 -- Any amendment shall be sent to each member at least sixty (60) days before the annual meeting.

Section 3 -- Any amendment shall be approved by two thirds (2/3) of the quorum in a general meeting.

ARTICLE XVII – QUORUM

The presence of at least 50% + 1 of the registered members in the annual meetings shall constitute a quorum.

ARTICLE XVIII – RULES

Section 1 – The Society shall be guided by the Roberts rules of order.

Section 2 – None of the earnings of the Society shall inure to the benefits of the members, trustees or private persons, except those provided by law.

Section 3 – In case of dissolution, the assets of the society will accrue to an organization fostering the same goals and purposes upon the approval of the general membership. All liabilities should first be settled. The guidelines provided by the SEC should be followed.

ARTICLE XIX – MISCELLANEOUS

All papers and reports presented to the Society shall become the exclusive property of the Society.

2/4/08